



TELLURIDE GREEN GRANTS INFORMATION

TELLURIDE GREEN GRANTS funded by the Town of Telluride, administered by EcoAction Partners

Timeline for 2021 Green Grants Cycle:

- October 1: Grant applications available on the Town of Telluride and EcoAction Partners websites; application process open.
- November 15: Applications due.
- December 7: Telluride Grant Committee funding determinations are announced.
- December 31 / Early January: Telluride 2021 Green Grants Agreements in place.
- December 31, 2021: Projects completed.

Program goal:

To reduce greenhouse gas emissions through energy efficiency, renewable energy, water use efficiency and other innovative means.

Eligibility:

The Town of Telluride invites applications for the Telluride 2021 Green Grant Program. Green Grants are possible through the Telluride Energy Mitigation Program (TEMP), which is part of the Town of Telluride's Green Building Codes. Total funding available for the 2021 Green Grants cycle is \$50,000.

Green Grants support discrete projects that deliver measurable greenhouse gas reduction for the Telluride community. Examples of projects may include energy and water efficiency upgrades, renewable energy installations, and more. All projects must be tangible, provide measureable greenhouse gas reduction through decreased electrical and fossil fuel use, and have a lifespan of no less than 5 years. Eligible recipients are for-profit and non-profit organizations, government entities, and individuals.

Objectives:

Telluride Green Grants support projects that meet the following objectives for the Town of Telluride:

- Measurably reduce greenhouse gas emissions associated with the Town of Telluride community.
- Decrease energy and/or water consumption within or associated with the Town of Telluride
- Promote waste reduction, energy efficiency, water efficiency, and renewable energy systems
- Leverage rebates and other funding sources
- Promote environmental and economic sustainability
- Increase public awareness on the benefits of energy efficiency, water use efficiency, renewable energy, and GHG reduction

Funding:

Telluride Green Grants for 2021 can range from \$500 to \$35,000.

Electronic submittal of grants is mandatory. Hard copies are not accepted. Information and questions should be directed to: Kim Wheels with EcoAction Partners. Please set up a time to go over your proposal and any Green Grant questions with Kim at 970-708-9674 or director@ecoactionpartners.org



Contingencies:

These Proposed Terms and Conditions are for discussion purposed only, and not an offer or commitment on behalf of the Town of Telluride, EcoAction Partners, or any of its affiliates, to enter into any transaction. Both the prices and terms stated within each application are subject to change upon further review by Telluride's Green Grant Review Committee, and/or EcoAction Partners', at our sole discretion, until execution of a definitive agreement containing all appropriate provisions. Neither party is obligated to enter into a transition nor definitive agreement with the other party; each party may cease discussions for any reason at any time. Counterparty shall not disclose the provisions of this document with any third party. Telluride's Green Grant Review Committee retains the right to determine the final details within each application and negotiate the final terms and conditions with each submittal.

Confidentiality:

Telluride's Green Grant Review Committee and EcoAction Partners may share information contained in submitted grants with Telluride staff and the Telluride Ecology Commission. Bidders wishing to have part or the entire grant project information not made available to the public during the grant process should indicate so by marking "Confidential" on the application. Once awarded, all grants will be made public.

Green Grant Review Committee:

The Town of Telluride reserves the right to compile the Green Grant Review Committee based on its own discretionary needs. The current committee is made up of Telluride's Energy Action Coordinator, a representative from the Ecology Commission, and a representative from the Telluride community with experience in sustainability and greenhouse gas emissions mitigation.

ELIGIBILITY GUIDELINES AND REQUIREMENTS

1. **Recipients:** Eligible applicants are private businesses, non-profit organizations, government entities, and individuals residing or working within the Town of Telluride.
2. **Project Types:** Projects must be of local or regional significance and fulfill the specified objectives.
3. **Criteria:** All proposals will be judged according to the following criteria:
(Applicants, please note that projects do not need to meet ALL criteria. However, we strongly encourage you to be mindful of these requirements when developing your project.)
 - Environmental benefit — Projects must provide measureable greenhouse gas emission reductions (using standard EPA protocols) and have low negative impact on surrounding natural resources.
 - Cost effectiveness — Projects should be financially sustainable. (Projects with matching funds and/or private investment are highly encouraged.)
 - Public Visibility and Education — Projects that increase public awareness and understanding of greenhouse gases and energy related issues are encouraged. Public projects must be willing to visibly promote the Telluride Green Grants Program through posting information, Telluride logo, certificate, etc.
 - Community benefit — Projects with benefits that accrue to a larger portion of the Telluride community and not just the grantee.
 - Community assistance — Projects that benefit those who are least able to afford high energy costs (seniors, low income) are encouraged.



- Innovation and/or Unique Opportunity — Projects should attempt to use the most innovative designs available. Projects should also take advantage of local resources and circumstantial opportunities as available.
 - Technology — Projects can support proven technologies and designs or new technology that is suitable for our region.
 - Readiness — Projects that have approvals and can be completed within 12 months.
4. **Grant Utilization:** Funds may only be used to cover costs associated with the proposed project. General administration costs are not eligible for a grant award unless the review committee deems such funding necessary to complete the project. Projects and follow up reports will be completed as specified in the Grant Contract.
 5. **Grant Dispersal:** All awarded applicants must complete a follow-up report and thank you letter to the local newspaper and submit the report to EcoAction Partners. Please see the Follow up Report for more information. Awarded grants will be dispersed upon verified completion of the project, receipt of the project report, and publishing of the thank you letter in a local newspaper.



TOWN OF TELLURIDE GREEN GRANTS APPLICATION

Please answer the questions in 11 point blue or black font. Once completed, please compile all documents in a pdf format and email binder to director@ecoactionpartners.org

Name *(If applicant is an organization, organization Name and legal standing):*

Mailing Address & Physical Location:

Phone Number:

Applicant Email Address:

Project Name:

Organization Description: *(if applicable, provide a brief overview of organization including mission)*

Project summary & how it meets the program's objectives:

Project Goals:

List 2-3 goals that you hope to achieve with this project, including anticipated energy savings:

Project Lifespan:

Length of time the proposed project and/or equipment will last:

Expected Project Start and Completion Dates:

Total Funding Requested:

Matching Funds Proposed: (minimum 10% recommended)

Utility rebates available & applicable to the project from SMPA & Black Hills that will be applied for by applicant. Include \$ values of rebates.

Estimated annual reduction of resources consumed:

Provide values in the following units, as applicable: Electricity (kWh), Natural gas (CCF or therms), Fuel (gallons), coal (pounds), waste (gallons or pounds), water (gallons), etc.*

*For assistance with calculations please contact Kim Wheels at: Kim@ecoactionpartners.org Kim will assist if needed.

Applicant's Signature:

Date:



Please attach the following to your application:

1. Project Proposal: Please provide a narrative of your project that covers the following topics:
 - a) How will this project meet Green Grants objectives? Does your project improve energy efficiency, renewable energy distribution, etc? What are the tangible results?
 - b) Estimated timeline of the project
 - c) How urgent is your project? What will be lost if the project does not proceed according to your timeline? Please describe how valuable a Green Grant will be to the completion of your project.
 - d) Provide more detail on the estimated energy or other savings with calculations
 - e) Management skills and the capability of responsible parties to complete the proposed project. Please address: Who are your project supervisors? What are their qualifications to manage grant funds and the completion of a project? How many staff members will work on this project? Attach staff resumes.
 - f) If this is a public project please provide information on the demographic and the number of people served by this project.
2. Supporting design materials, if appropriate (i.e. architectural or engineering designs, photographs, and/or presentations)
3. Organizational budget
4. Detailed project budget
Be sure to indicate whether additional financial support is secured or pending
5. Letters of support (optional)
6. For all organizations, please attach a current letter of good standing from the Secretary of State, and the State and Town of Telluride business licenses (if applicable). Non-profit organizations please provide your IRS determination letter.



TELLURIDE GREEN GRANTS FUNDING AGREEMENT

2021 Telluride Green Grants Program Funding Agreement for _____

This Agreement is made and entered into by and between the Town of Telluride, (TELLURIDE) a home-rule municipality of the State of Colorado, and _____ with its principal offices at _____, Telluride, CO. 81435.

Execution of this Funding Agreement shall constitute issuance of a Green Grant from TELLURIDE to _____, in the amount of \$XXXX, subject to compliance with the following terms and conditions of this Agreement.

1. Complete this and the W9. Submit to Kim Wheels at director@ecoactionpartners.org
2. Complete the Grant Project by December 31, 2021. If additional time is required, contact Kim Wheels by November 1, 2021.
3. The grant reimbursement check will be issued to the address below following completion of:
 - a. Follow up report, including a photo of the project.
 - b. A copy of the "Thank You" in the letters to the editor in a local newspaper or a link to the radio news story for the project.
 - c. Original invoice for work performed, expenses or property purchased
 - d. Signage on public projects (if requested)

I agree to the terms above. No alteration, amendment, or modification hereof shall be valid unless executed by an instrument in writing by the parties hereto with the same formality as this Agreement. No subsequent oral agreement shall have any validity whatsoever.

Print Name: _____ Signature: _____
Organization: _____ Mailing Address: _____

Date: _____

TOWN OF TELLURIDE:

Karen Guglielmonne Date
Env. & Eng. Div. Manager

Ross Herzog Date
Town Manager

Please sign and return to EcoAction Partners at:

EMAIL: director@ecoactionpartners.org

MAIL: PO Box 1625, Telluride, CO 81435

Grant funds will be mailed to the recipient's address provided above once final documents are submitted.

Please allow 30 days for processing.



TELLURIDE GREEN GRANTS FOLLOW UP REPORT

Please answer the questions below. Once completed, please compile all documents in a pdf format and email binder to director@ecoactionpartners.org

Application Name:

Contact:

Email:

Project Name:

Date Project Completed/Functional:

Total Funding Awarded:

Total Funding Used:

SMPA Rebate Amount (if any):

Black Hills Rebate Amount (if any):

Other Funds Leveraged (if any):

Greenhouse Gas / Energy / Water Reduction Goal:

Actual Reduction (please provide supporting information):

Community Benefit, if applicable:

Please provide at least 3 photographs of your project (electronic preferred) that can be used for publicity purposes.

On additional sheet(s) as attachments, please provide:

1. A Project Budget To Actual which includes information on any balance of funds
2. A summary of the project's effect on the community including the number of people served by the project (if applicable)
3. Information on public promotion of the project (include photos, clippings, etc.), and if applicable, the project's ability to engage residents in environmentally conscious behaviors

Applicant's Signature:

Date: